



CHERYL J. WILLIAMS

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CURRICULUM VITAE

EDUCATION

Master of Fine Arts (*Theatre-Stage Management*) – Rutgers University, Mason Gross School of the Arts; New Brunswick, NJ – May 2002

Master of Divinity (*Theology*) – Virginia Union University, Samuel DeWitt Proctor School of Theology, Richmond, VA May 2013

Bachelor of Arts (*Interdisciplinary Studies/Summa Cum Laude*) – Iowa State University; Ames, IA -- May 1998

EMPLOYMENT HISTORY

June 2002 to Present

CJ Williams Consultant

FOUNDER

- ⊙ Leadership development workshops for large corporations, small businesses, universities, non-profit, religious organizations, and community leaders from all sectors of society
- ⊙ Leadership facilitator for Hampton Sheriff's Department. Hampton, Virginia
- ⊙ Empowerment tool for individuals, recovery programs, ministries, and school programs
- ⊙ Technical theatre consultant for theatres, schools, churches, and private sectors
- ⊙ Workshops for Maryland Youth Detention Centers
- ⊙ Freelance lighting and sound designer (national and international)
- ⊙ Freelance director (national and international)
- ⊙ Motivational Speaker (national and international)

July 2018 to Present

Educational Theatre Association, Cincinnati, OH

TEACHING ARTIST

- ⊙ Workshop Facilitator for 2022 International Thespians Festival
- ⊙ Workshop Facilitator for 2022 EdTA's Conference
- ⊙ Member of EdTA's Education Committee
- ⊙ Project Manager for Behind the Scenes Project, a scalable project intended to support an understanding of technical theatre and its associated career opportunities for Baltimore-area middle school students and an awareness of teaching as a viable career path for pre-service college students of color. Supported by "The National Endowment for the Arts and EdTA
- ⊙ Participated in EdTA's Model Curriculum Framework Project, a year-long pilot supported by funding from the National Endowment for the Arts to create a standards-based theatre curriculum framework and embedded instructional units based on the 2014 National Theatre Standards
- ⊙ Collaborated in the building of a model curriculum framework, with the goal of expanding instructional practice for both teachers and teaching artists
- ⊙ Collaborated on a chosen aspect of theatre (stage lighting, sound design and stage management) and wrote units of study with embedded assessments that are aligned with the model curriculum framework

- Ⓢ Facilitated webinars on chosen aspects of theatre
- Ⓢ Ⓢ Created a Model Cornerstone Assessment for Stage Management

August 2016 to December 2016 *Morgan State University, Baltimore, MD*
INTERIM COORDINATOR OF THEATRE ARTS

Responsibilities:

- Ⓢ Taught upper-level courses and senior seminars
- Ⓢ Lead the department in recruiting and orientation for transfer and freshman students
- Ⓢ Facilitated degree planning for undergraduate students
- Ⓢ Maintained appropriate schedule of office hours for student access and inquiry
- Ⓢ Recruited, hired, trained, supervised, and evaluated faculty and staff within the academic unit
- Ⓢ Developed course schedules
- Ⓢ Planned for and acquire capital assets and inventory
- Ⓢ Worked in partnership with student success personnel on student advising and orientation
- Ⓢ Developed, implemented, and reviewed effective teaching/learning processes, incorporating appropriate methodology, technology, and other tools

August 2016 to May 2018 **ADJUNCT LECTURE**
Ⓢ Taught LIGHTING DESIGN, SCENIC DESIGN, SCRIPT ANALYSIS, BLACK DRAMA and STAGE MANAGEMENT.

September 2003 to May 2009 **ADMINISTRATIVE STAFF FACILITATOR**

Responsibilities include but not limited to: Ⓢ

- Scheduling Theatre Arts productions
- Ⓢ Hiring designers for each production
- Ⓢ Overseeing building of sets
- Ⓢ Scheduling design meetings
- Ⓢ Producing production calendars for each production
- Ⓢ Producing academic calendar for the program
- Ⓢ Resident lighting and sound designer
- Ⓢ Assigning and supervising theatre students for lab hours and maintain budget

January 2016 to May 2018 *Howard Community College, Columbia, MD*
ADJUNCT LECTURE

- Ⓢ Taught INTERPERSONAL, HUMAN, and INTERCULTURAL COMMUNICATION

January 2017 to May 2017 *University of Maryland, College Park, College Park, MD*
ADJUNCT LECTURE Ⓢ Taught SOUND DESIGN

September 2017 to December 2017 *University of Maryland, Baltimore County, Baltimore, MD*
GUEST LECTURER Ⓢ

Taught THEATRE HISTORY

September 2014 to December 2015 *Old Dominion University, Norfolk, VA*
ADJUNCT ASSISTANT PROFESSOR

- Ⓢ Taught VOICE AND DICTION, PUBLIC SPEAKING and THEATRE APPRECIATION

August 2009 to May 2014

**Virginia Union University, Richmond, VA
ASSOCIATE PROFESSOR**

- ⊙ Taught FUNDAMENTAL OF STAGE CRAFT; THEATRE HISTORY; SCRIPT ANALYSIS; ACTING I & II; INTRODUCTION TO THEATRE; SCENIC DESIGN; LIGHTING DESIGN, STAGE MANAGEMENT, COSTUME DESIGN; THEATRE MANAGEMENT; DIRECTING; CULTURAL DIVERSITY IN CONTEMPORARY THEATRE; and MUSIC AND THE BLACK CHURCH

August 2011 to May 2014

CHAIR OF FINE ARTS DEPARTMENT

Responsibilities included but not limited to:

- ⊙ Communicating departmental needs and desires to the Dean and Vice President of Academic Affairs
- ⊙ Encouraging the development and improvement of the departmental curriculum
- ⊙ Insuring the preparation of catalog information and schedules of class offerings in accordance with deadlines
- ⊙ Supervising the departmental budget, record keeping, and the requisition of supplies, equipment, materials, and other instructional needs
- ⊙ Developing and following procedures to assign faculty to classes, laboratories, studios, and other responsibilities
- ⊙ Coordinating and supervising the departmental programs, reviews, accreditation and departmental evaluations, and other reviews
- ⊙ Cooperating with departments, college, schools, and other units in the accomplishment of their tasks.

August 2009 to May 2011

CONSULTANT

- ⊙ Created the proposal for the implementation of a new Fine Arts Department
- ⊙ Developed the curriculum for the Bachelor of Fine Arts degree that included three disciplines: music, theatre and visual arts
- ⊙ Designed and surrendered the blueprints for the reconstruction of Belgian Theatre
- ⊙ Submitted proposal, curriculum and all other pertinent information to the Commission on Colleges of the Southern Association of Colleges and Schools
- ⊙ May 11, 2011, the Fine Arts Department received accreditation and the department was implemented.

August 2009 to December 2015

**J. Sargeant Reynolds Community College, Richmond, VA
ASSOCIATE PROFESSOR**

- ⊙ Taught PRINCIPLES OF PUBLIC SPEAKING; INTRODUCTION TO COMMUNICATION; CULTURAL DIVERSITY; INTERPERSONAL AND INTERCULTURAL COMMUNICATION.

January 2008 to May 2011

**Spiritual Unfoldment for Better Living, Richmond, VA
DIRECTOR/TEACHER**

Responsibilities include but not limited to:

- ⊙ Directing study groups from study group status to full church status under the umbrella of Universal Foundation for Better Living.
- ⊙ Organizing core groups
- ⊙ Teaching classes
- ⊙ Marketing and fund raising
- ⊙ Grant writing
- ⊙ Presenting at seminars and workshops
- ⊙ Writing by-laws/policies and procedures

September 2005 to May 2009

**Coppin State University, Baltimore, MD
ADJUNCT LECTURER**

- Ⓢ Taught ADVANCE ACTING FOR THE MAJORS AND INTRODUCTION TO THEATRE.

September 2006 to Present

**Johnnie Colemon Theological Seminary, Chicago, IL
MASTER TEACHER**

- Ⓢ Teach BIBLE – OLD & NEW TESTAMENT; WORLD RELIGION; METAPHYSICS I & II; RESTORING WHOLENESS; DISCOVERING THE POWER WITHIN YOU; SELF-DISCOVERY; BASIC TRUTH PRINCIPLES I & II; CHRISTIAN HEALING and WOMANIST THEOLOGY.

July 2002 to September 2003

**Olney Theatre Center for the Arts; Olney, MD
PRODUCTION MANAGER**

Responsibilities include but not limited to:

- Ⓢ Scheduling and correlating the production aspects of a seven-show season
- Ⓢ Developing and maintaining production budget
- Ⓢ Hiring, contracting, and supervising production heads, staff, stage managers, and crew
- Ⓢ Contract and support guest directors and designers
- Ⓢ Create and collaborate with artistic, production, and administrative staff to maintain production calendar
- Ⓢ Recruit and supervise interns
- Ⓢ Contract production and crew for summer festivals
- Ⓢ Chair production meetings
- Ⓢ Communicate with SSDC, USA, and AEA

September 2001 to December 2001

**National Theatre of Ghana; Accra, Ghana (West Africa)
GUEST PRODUCTION MANAGER**

Responsibilities:

- Ⓢ Overseeing production and facility use of a 2700 seat house
- Ⓢ Overseeing all work during production week
- Ⓢ Chaired design and production progress meetings
- Ⓢ Communicated the budgets and design deadlines with the directors and designers
- Ⓢ Prepared and distributed the provisional schedule and budgets to all production departments
- Ⓢ Contributed to the technical rehearsal by taking technical notes and scheduling their completion
- Ⓢ Ensured the staff was trained in safe working practices as required by the Health and Safety policy
- Ⓢ Prepared the production risk assessment and advised on action to be taken

September 2001 to December 2001

**University of Ghana, School of Performing Arts.
Legon, Ghana West Africa
VISITING PROFESSOR**

- Ⓢ Taught AFRICAN AMERICAN THEATRE 409.

January 2001 to December 2001

**Harlem Renaissance Encyclopedia
RESEARCH ASSISTANT**

Responsibilities:

- Ⓢ Researching biographical data of three African American performers (Bert Williams, Anita Bush and Rose McClendon)
- Ⓢ Research included investigation at the Schomburg Center for Research in Black Culture (New York) and the City University of New York's Hatch-Billops Collection

January 2000 to May 2001

New Jersey Performing Art Center; Newark, NJ
GUEST PRODUCTION STAGE MANAGER

Responsibilities:

- Ⓢ Coordinating the flow of information between all departments
- Ⓢ Overseeing the rehearsal process, company calls and overtime payments pertaining to union agreements
- Ⓢ Running the technical rehearsal in liaison with the director
- Ⓢ Called the show for the performances of a 2500 seat house

March 1998 to May 2001

T. Schor Middle School, Piscataway, NJ
TEACHER/DRAMA PROGRAM DEVELOPER

Responsibilities:

- Ⓢ Developing games and activities that encouraged improvisation, trust, ensemble, emotional recall and confidence with self-expression through the performing arts
- Ⓢ Training individuals in the writing and performing of their work

March 1990 to May 1997

Virginia Correctional Center for Women, Goochland, Virginia
CORRECTIONAL OFFICER

Responsibilities:

- Ⓢ Ensure the safety and welfare of sixty-one inmates within their living quarters Assign work detail
- Ⓢ Supervised over one hundred inmates on work sites
- Ⓢ Wrote reports
- Ⓢ Transported inmates to hospital and court
- Ⓢ Supervised medicine disbursement
- Ⓢ Administered medical assistance

February 1978 to October 1989

United Parcel Service; Baltimore, Maryland
SORTER

Responsibilities:

- Ⓢ Routing packages to proper trucks to be loaded for next day delivery

July 1976 to December 1992

United States Army Reserve; Fort Meade, Maryland
11th SPECIAL FORCES - MILITARY POLICE

Responsibilities:

- Ⓢ Patrolling and ensuring safety on the military base
- Ⓢ Writing reports
- Ⓢ Making arrests
- Ⓢ Attending court

ACHIEVEMENTS

- Ⓢ *Educational Theatre Association* Founder Award
- Ⓢ *Educational Theatre Association*—EdTA (cited in Playbill, May 2018) <http://www.playbill.com/article/24-teachers-and-teaching-artists-board-educational-theatre-associationsmodel-curriculum-framework-project>
- Ⓢ *David P. Hirvela* Outstanding Achievement in Theatre Award
- Ⓢ *United States* Achievement Academy All-American Scholar
- Ⓢ *Golden Key* National Honor Society

ORGANIZATIONS

- Ⓢ Actors Equity Association
- Ⓢ *Educational Theatre Association* (Board Member)
- Ⓢ Women in Theatre
- Ⓢ Parent Student Prison Initiative (Board member)
- Ⓢ Boys and Girls Club of America
- Ⓢ America Businesswomen's Association
- Ⓢ Maryland State Arts Counsel
- Ⓢ Golden Key National Honor Society
- Ⓢ Alpha Psi Omega National Honorary Theatre Society
- Ⓢ Iowa State University Alumni Association
- Ⓢ Rutgers University Alumni Association
- Ⓢ Virginia Union University Alumni Association

THEATRE EXPERIENCE

DIRECTING

FOR COLORED GIRLS WHO HAVE CONSIDERED

SUICIDE / WHEN THE RAINBOW IS ENUF

Nairobi, Kenya

IDA B. WELLS

Two River Theatre, Cape May, NJ

BLUES FOR AN ALABAMA SKY

Turpin-Lamb Theatre, Baltimore, MD

HOME

Turpin-Lamb Theatre, Baltimore, MD

SOJOURNEY

Strand Theatre, Baltimore, MD

FROM THE MISSISSIPPI DELTA

Belgian Theatre, Richmond, VA

BIG MOMA 'N' EM

Belgian Theatre, Richmond, VA

GOD'S TROMBONES

Turpin-Lamb Theatre, Baltimore, MD

BLACK NATIVITY 06

Turpin-Lamb Theatre, Baltimore, MD

MISS EVERS BOYS

Turpin-Lamb Theatre, Baltimore, MD

STEEL MAGNOLIAS

Turpin-Lamb Theatre, Baltimore, MD

RAGTIME

Gilliam Auditorium, Baltimore, MD

FOR COLORED GIRLS WHO HAVE CONSIDERED

Efua T. Sutherland Drama Studio, Legon, Ghana

SUICIDE/WHEN THE RAINBOW IS ENUF

CHILDREN OF A LESSER GOD

New Theatre, New Brunswick, NJ

J.B.

Levin Theatre, New Brunswick, NJ

LIGHTING DESIGNER

MARIE ANTOINETTE AND THE MAGICAL NEGROS

Single Carrot Theatre, Baltimore, MD

SPELL #7

Turpin-Lamb Theatre, Baltimore, MD

THE PIANO LESSON

Turpin-Lamb Theatre, Baltimore, MD

FOR COLORED GIRLS WHO HAVE CONSIDERED

Casa Theatre, Copenhagen, Demark

SUICIDE/WHEN THE RAINBOW IS ENUF

Roco Theatre, Frederiksberg, Demark

Intercult Theatre, Helsinki, Finland

THE WIZ
THIS IS HOW IT GOES
SARAFINA
CROWNS
THE GREAT MACDADDY
ODYESSY
SNEAKIN OUT AT THE ROYAL
IT TAKES A VILLAGE
LES BLANCS
BLACK NATIVITY
RAISIN THE MUSICAL
IN THE BLOOD

Royal Theatre, Stockholm, Sweden
Gilliam Auditorium, Baltimore, MD
Firehouse Theatre, Richmond, MD
Gilliam Auditorium, Baltimore, MD
Gilliam Auditorium, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Gilliam Auditorium, Baltimore, MD
Annabele Ferguson Auditorium, Suitland, MD
Turpin-Lamb Theatre, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Gilliam Auditorium, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD

SOUND DESIGNER

MARIE ANTOINETTE: THE COLOR OF FLESH
THE AMERICAN PLAY
A CHRISTMAS CAROL
SPELL #7
THE PIANO LESSON
FOR COLORED GIRLS WHO HAVE CONSIDERED
SUICIDE/WHEN THE RAINBOW IS ENUF

Perisphere Theatre, Bethesda, MD
Perisphere Theatre, Bethesda, MD
Chesapeake Shakespeare, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Casa Theatre, Copenhagen, Demark
Roco Theatre, Frederiksberg, Demark
Intercult Theatre, Helsinki, Finland
Royal Theatre, Stockholm, Sweden
Chesapeake Shakespeare, Baltimore, MD
Clarice Smith Performing Arts Cntr., MD
Turpin-Lamb Theatre, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD
Turpin-Lamb Theatre, Baltimore, MD

RED VELVET
MADNESS, MENOPAUSE & MORE
ODYESSY
LES BLANCS
STEEL MAGNOLIAS

PRODUCTION STAGE MANAGER

CHARLEY'S AUNT
THE MISER
BUS STOP
KIDDAFEST (*International Children's Festival*)
LIVING WITH AIDS (*Premiere/International Tour*)

NATIONAL BLACK THEATRE FESTIVAL 2001
LA TRAVIATA
THE WIZ
TALKING LEADERSHIP AND FRIENDSHIP
(with Lily Tomlin and Dr. Helen Caldicott)
BLUES FOR AN ALABAMA SKY
LE NOZZLE DI FIGARO
ALL IN THE TIMING
AN EVENING OF ONE ACTS (*Showcase*)

Olney Theatre Center, Olney, MD
Olney Theatre Center, Olney, MD
Levin Theatre, New Brunswick, NJ
National Theatre of Ghana, Accra, Ghana (West Africa)
National Theatre of Ghana, Accra, Ghana
Centre Culturel Français, Lome, Togo (West Africa)
SECCA, Winston-Salem, NC
Opera at the Forum, Madison, NJ
New Jersey Performing Arts Center, Newark, NJ
State Theatre, New Brunswick, NJ

New Theatre, New Brunswick, NJ
Nicholas Music Center, New Brunswick, NJ
Duncan Smith Theatre, Homdel, NJ
Meisner Theatre, New York, NY

